



**This agreement is between:**

*Client*

Plan A  
Lubomila Jordanova  
Torstraße 107  
10119 Berlin  
Germany

*Consultant*

Henri Meijer  
Henri Meijer Consultancy  
Boyenstraße 40  
10115 Berlin  
Germany

**1. Object of the Agreement**

The contractual partner Henri Meijer (hereby: Consultant) commits to provide the Tower of Power to Lubomila Jordanova (hereby: Client). The purpose of the program is to assist the Client's personal and professional goals and create a plan to carry out those goals through stimulating and creative interactions with the result of maximizing the Client's personal and professional potential.

The customized program includes **two sessions per month**. A session is scheduled for **45 to 90 minutes**. The agreement is that the initial term lasts **six months**, with the possibility to continue if both parties agree. The program start is 01-04-2020 ending on 30-09-2021, with a total of 12 Sessions.

## 2. Schedule

The sessions will be conducted in person, skype/zoom or phone calls.

The time of the meetings and/or location will be determined by both parties based on a mutually agreed upon time. The session's dates will be agreed monthly and in advance.

## 3. Fee Structures

The client will receive an invoice **every month** with the aim of conducting **one session every two weeks**. If sessions can't be held within that timeframe, they will be conducted within other months, without additional payment (except cancelled or missed meetings, see point 4). Invoices are **down-payments** for the upcoming month. Please transfer the amount within **5 working days** upon receipt of invoice.

Please note: The monthly payment does not only refer to the sessions, but to the whole program, that is designed to the Client's needs. That means, if sessions are held in a different week or month, the monthly payment is still due.

The first session takes place on 01.04.2021. The first invoice for the first month will be issued after signing of the contract.

Payments have to be transferred before:

- 01.04.2021
- 01.07.2021

Payment per month: 3000 Euro + VAT

## 4. Cancellation or showing up late

The Client agrees that it is the Client's responsibility to notify the Consultant at least 24 hours in advance of the scheduled meeting or call, if the Client cannot make the session. The Client will not receive an additional session, if the session is not cancelled or if the Consultant is notified too late. The Consultant will wait max. 20 minutes, before the Client is noted as not turning up for the session.

## 5. Confidentiality

The program, as well as all information (documented or verbal) that the Client shares with the Consultant as part of their relationship, is bound to confidentiality. The Consultant agrees not to disclose any information regarding the Client without the Client's written consent. The consultant will not disclose the Client's name as a reference without the Client's consent.

According to the ethics of the profession, topics may be anonymously and hypothetically shared with other professionals for training, supervision, mentoring, evaluation, and further professional development or consultation purposes.

## **6. Limited Liability**

Except as expressly provided in this agreement, the consultant makes no guarantees or warranties, express or implied. In no event will the consultant be liable to the Client for consequential or special damages.

If the program is not completed, the consultant cannot provide its guaranteed quality. The Client agrees that he cannot hold the consultant accountable for any outcome concerning his private and business setting, which she has hired the Consultant to assist her with. If there is any form of defamation about Henri Meijer Consultancy or the Consultant, the Client can be held accountable in court of law.

The client is not allowed to use the methodologies of Henri Meijer Consultancy nor the program-structures for own business-purposes/profit.

## **7. Final Provisions**

This is the entire agreement of the parties, and reflects a complete understanding of the parties with respect to the subject matter. This agreement supersedes all prior written and oral representations.

I have read both pages and confirm my understanding of this agreement and agree to the terms by signing below.

29.03.2021

Berlin, Germany.

Lubomila Jordanova  
Plan A

Henri Meijer  
Henri Meijer Consultancy